

W-2 ELECTRONIC MEDIA FILING INFORMATION FOR EMPLOYERS

Filing of large numbers of W2s on disc is greatly appreciated. It speeds processing and improves accuracy of data entry!

W2 Electronic Media Filing for **Upper Sandusky**: In accordance with revised Section 718.03(H) of the Ohio Revised Code, if an employer reports W2 information for an employee, the employer is required to file all of the employee's local W-2 information.

The Social Security Administration has reserved positions 308- 512 of the RS record for local tax reporting. The changes to those positions are listed below for tax year 2016 forward:

<u>Position</u>	<u>Field</u>	<u>Length</u>	<u>Description</u>
338 – 412 abbreviations	Supplemental Data 1	75	Municipality Name, no

Please provide this information to your IT department, or your payroll service.

Thank you for your cooperation